

**KINGSTON PRESBYTERIAN CHURCH EMPLOYMENT APPLICATION**

Kingston Presbyterian Church recruits, hires, calls, trains, and promotes all persons in all job classifications without regard to race; creed; color; national origin; gender; age; marital status; religious affiliation, except when after careful study religious affiliation is determined to be a bona fide occupational qualification; or physical, mental or medical disability (including non-sighted) unrelated to the ability to engage in job-related activities.

**Personal Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_ Email: \_\_\_\_\_

Position/Title You Seek: \_\_\_\_\_ Projected Start Date: \_\_\_\_\_

**Education: Highest Institution(s) Attended/Completed:**

Name of School: \_\_\_\_\_ Location: \_\_\_\_\_

Years Attended: \_\_\_\_\_ Major: \_\_\_\_\_ Relevant Courses: \_\_\_\_\_

\_\_\_\_\_

Internships/Honors/Achievements: \_\_\_\_\_

\_\_\_\_\_

Graduated? YES  NO  If NO, please explain: \_\_\_\_\_

\_\_\_\_\_

**Work History Last 10 Years – Begin with Most Recent & Use Additional Sheets if Necessary**

**Company:** \_\_\_\_\_ **Position:** \_\_\_\_\_ **Dates:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Position:** \_\_\_\_\_ **Dates:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Company:** \_\_\_\_\_ **Position:** \_\_\_\_\_ **Dates:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Two Professional References:**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Two Personal References (Non Family Members):**

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Title:** \_\_\_\_\_ **Organization:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

Were you referred by a KPC Employee or Member? YES  NO

Have you ever been convicted of a crime? YES  NO  If yes, explain on a separate sheet.

If offered a position I consent to a criminal history background check and fingerprinting. YES  No

I certify that all information provided in this application is true. YES  NO

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_  
(KPC accepts the applicant's electronic signature)

**Print Name:** \_\_\_\_\_